



**KEAN FEDERATION OF TEACHERS**

*An Association of Professors, Professional Staff and Librarians*

Local 2187, American Federation of Teachers

Kean University, Union, N.J. 07083

Phone 908 737-3925 Fax 908 737-3929

**Letter of Agreement (LOA) # 152**

**Office Hours and Accountability Reporting**

**Memorandum of Agreement**  
**On**  
**Office Hours and Accountability Reporting**

In order to continue to promote amicable employer-employee relations, Kean University (the University) and Kean Federation of Teachers, Local 2187 (“the KFT”) hereafter, “the parties”, hereby agree as follows:

1. The parties hereby agree that the mandatory faculty office hours will continue at five (5) office hours per week. The five office hours are to be scheduled in one-hour minimum time blocks over a minimum of three days.
2. The requirement that faculty will record that they have held their required five (5) office hours, conducted scheduled courses and any used sick time, if appropriate, is suspended.
3. This Memorandum of Agreement shall not constitute a precedent and shall not be referred to, offered or considered as evidence in any proceeding with respect to any other matter between the parties except to enforce the provisions of this Memorandum of Agreement.
4. This Memorandum of Agreement shall not serve to amend, modify or change the existing terms of parties’ Collective Negotiated Agreement.
5. The parties agree to meet by no later than the mid-spring 2022 semester for the purpose of discussing a successor to this Memorandum of Agreement, if deemed appropriate.
6. This Agreement shall sunset on June 30, 2022.

In WITNESS HEREOF, the University, the University and the Kean Federation of Teachers, Local 2187, have acknowledged their understanding of this Memorandum of Agreement and affix their signatures below.

For the University:

*Zahire Estrella-Chambers*

Zahire Estrella-Chambers (May 24, 2021 14:28 EDT)

Date: May 24, 2021

For the Kean Federation of Teachers, Local 2187:

*Frank Argote-Freyre*

Frank Argote-Freyre (May 24, 2021 16:16 EDT)

Date: May 24, 2021