

KEAN FEDERATION OF TEACHERS

An Association of Professors, Professional Staff and Librarians Local 2187, American Federation of Teachers Kean University, Union, N.J. 07083 Phone 908 737-3925 Fax 908 737-3929

LETTER OF AGREEMENT #81

Released Time for Research and Creative Work Program.

KEAN COLLEGE OF NEW JERSEY

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The Kean College administration and the Kean College Federation of Teachers have agreed to extend the Released Time for Research and Creative Works Program to include unit librarians and professional staff members. The following provisions will apply under this program:

- 1. The existing Released Time for Research and Creative Works Committee which includes a professional staff representative and a librarian will consider all applications for research and creative work.
- 2. The existing application form for released time for research and creative works will be modified to provide for proposals from professional staff members and librarians.
- 3. The College will provide funds in addition to the monies already allocated to this program to support applications from professional staff members and librarians. The administration will determine, in advance, the number of professional staff and librarian proposals that can be supported and provide that information to the Released Time for Research and Creative Works Committee. For the 1987-88 academic year, the College will make available sufficient funds to support four (4) awards for professional staff members, and one (1) award for a librarian.
- 4. Applications from professional staff members and librarians will be directly forwarded to the College Released Time for Research and Creative Works Committee.
- 5. It is understood that an award for released time to a professional staff member, or librarian, would be in the amount of one day per week but not to exceed a total of twenty (20) days for a semester. It is further understood, that where possible and with the approval of the supervisor, an individual may request to use their released time in a way that would facilitate completion of the research project (e.g. an individual may take two (2) days each week for ten (10) weeks).
- 6. The College would make provision to provide additional personnel in those areas in which a professional staff member, or librarian, receives a released time for research award. The administration would determine if the additional personnel would be another professional staff member, a graduate assistant, a faculty member, or an adjunct.
- 7. Both parties agree to review this Letter of Agreement after a period of two years to determine if the goals of the program are being achieved and to jointly consider modifications as may be appropriate.

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