## LETTER OF AGREEMENT #131

## Revised Academic Calendar for Spring 2013

The Kean Federation of Teachers and Kean University Administration have agreed to a revised Academic Calendar for Undergraduate classes during the Spring 2013 semester. The changes to the Spring 2013 calendar are detailed in the attached document. This agreement will expire June 30, 2013.

Kean Universi

Executive Vice President

Kean Federation of Teachers

Charles P. Kelly
KFT Negotiation Chair

## Spring 2013 Revised Academic Calendar for Undergraduate MWF, MW, and MTh Classes

The current Academic Calendar schedules the last day of the Spring 2013 term as Tuesday, May 14, 2013. May 14, 2013 is also the date of Graduate Commencement as well as the exam day for undergraduate MWF, MW, and MTh classes (only).

In order to eliminate the May 14, 2013 exam day, the following times will be added to the below class periods (while maintaining the appropriate amount of contact time per three credit course):

- Add 2 minutes to MWF classes (allowing 13 minutes to travel to the next class)
- Add 3 minutes to MW and MTh classes (allowing 12 minutes to travel to the next class)

Adding these extra minutes to meeting times throughout the semester eliminates the need to schedule an extra day of class meetings and avoids potential scheduling issues with classroom space and instructors.