## LETTER OF AGREEMENT #94

## Fine Arts Studio Contact Hours

It is agreed between the Kean College Federation of Teachers and Kean College of New Jersey that the Fine Arts studio course involving six (6) contact hours (4 periods) will equate to four (4) teaching credit hours (4 TCHs).

In the event that a faculty member accepts a semester TCH load of eleven (11) rather than the contractual twelve (12) TCHs, as acknowledged by the contract Article XII-B, the College will attempt to balance the Fall-Spring total at twenty-four (24). In the event that the Fall-Spring total exceeds twenty-four (24) TCHs, overload compensation shall be made.

A list of one (1) credit assignments will be developed by the Fine Arts faculty and shall be communicated to the Dean by the Department Chairperson prior to the beginning of each semester. The Dean will approve the list of one (1) credit assignments. These assignments shall be made available to the faculty in order to fulfill the contractual obligation of twenty-four (24) TCHs per academic year (or 12 TCHs per academic semester) before the teaching load is finalized.

In the event a Fine Arts faculty member wishes to decline a one (1) TCH assignment, he/she may complete the balance in the following semester or apply any "banked" or accrued credits to the following semester. All adjustments to a faculty member's credit load needed to reach a full time assignment shall be completed within the normal two semester academic year and shall not extend to any subsequent summer session or academic year.

It is understood that this arrangement is for the Fine Arts Department and does not apply to any other department within the College.

KEAN COLLEGE OF NEW JERSEY

KEAN COLLEGE FEDERATION
OF TEACHERS

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